



Your complete executive office includes:



- Fully furnished professional office space
- 10 hours of conference room time with WiFi
- Coworking cafe with Starbucks Coffee, tea & filtered water
- Incoming mail delivered to your desk
- Shipping & courier prep services
- Personalized call answering of your main company line
- Access to your office 24/7
- Daily office cleaning, maintenance & utilities
- Secure building & lobby guard
- Self service use of copier, fax & courier supplies
- Friendly staff to assist with any request & to professionally greet your guests
- Responsive local ownership
- Arrange for catering by Au Bon Pain, Corner Bakery & more

Extra Perks:

- Use 100s of LiquidSpace meeting rooms & day offices - worldwide - complimentary & discounted
- White boards & large LCD screens complimentary to use
- Free WiFi for your guests

Optional Services to complete your office

Fully managed & secure CISCO network with CAT 5/6 cabling to every desk*

- Fiber speed internet access \$90/person/month
- Dedicated bandwidth & public IP from \$180/device/month
- Programming of switch ports & firewall \$190/device
- PC help desk support on demand \$150/hour

Executive telephone system with voicemail- to- email, unlimited conference calling, 202 telephone numbers with roll over, customize voice mail greetings*

- Speaker phone set \$120/telephone/month
- Unlimited local & long distance calling package \$49/phone/month
- Programming of phone switch \$190/telephone set

Copying*

- B&W 15 cents/page
- Color 49 cents/page

Fax*

- sending/receiving 75 cents/page plus tolls
- eFax telephone number \$40/month

For more information

(202) 223 • 5200

CONTACTME@EOC.NET

dccenters.com

WALK IN. SIT DOWN. WORK.